

The Arc  
High Street  
Clowne  
S43 4JY

To: Chair & Members of the Climate  
Change and Communities Scrutiny  
Committee

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Tuesday, 24<sup>th</sup> September 2024

Dear Councillor,

**CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday, 8<sup>th</sup> October, 2024 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 3 onwards.

Yours faithfully,



Solicitor to the Council & Monitoring Officer

## **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

### **Access for All statement**

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

**CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE  
AGENDA**

**Tuesday, 8<sup>th</sup> October, 2024 at 10:00 hours taking place in the Council Chamber, The Arc,  
Clowne**

<b>Item No.</b>		<b>Page No.(s)</b>
	<b><u>FORMAL PART A</u></b>	
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Urgent Items of Business</b>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
<b>3.</b>	<b>Declarations of Interest</b>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda;	
	b) any urgent additional items to be considered;	
	c) any matters arising out of those items;	
	and if appropriate, withdraw from the meeting at the relevant time.	
<b>4.</b>	<b>Minutes</b>	5 - 10
	To consider the minutes of the Climate Change and Communities Scrutiny Committee meeting held on 23 <sup>rd</sup> July 2024.	
<b>5.</b>	<b>List of Key Decisions and Items to be Considered in Private</b>	11 - 17
	<i>Members should contact the officer whose name appears on the List of Key Decisions for any further information). NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.</i>	
<b>6.</b>	<b>Presentation of Council Governance Arrangements in Relation to Dragonfly</b>	Verbal Update
<b>7.</b>	<b>Work Programme 2024/25</b>	18 - 23

## **INFORMAL PART B**

### **8. Review Work**

# Agenda Item 4

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday, 23<sup>rd</sup> July 2024 at 10:00 hours.

### **PRESENT:-**

Members:-

Councillor Rob Hiney-Saunders in the Chair

Councillors Mark Hinman, Cathy Jeffery, Emma Stevenson and Carol Wood.

Officers:- Steve Brunt (Strategic Director of Services), Jim Fieldsend (Director of Governance and Legal Services & Monitoring Officer), Thomas Dunne-Wragg (Scrutiny Officer) and Matthew Kerry (Governance and Civic Officer).

Also in attendance at the meeting was Councillor Jeanne Raspin, Junior Portfolio Holder for Environment.

### **CLI1-24/25            APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors Ashley Taylor, Catherine Tite and Anne Clarke, Portfolio Holder for Environment.

### **CLI2-24/25            URGENT ITEMS OF BUSINESS**

There were no urgent items of business to be considered.

### **CLI3-24/25            DECLARATIONS OF INTEREST**

Councillors Emma Stevenson and Carol Wood declared they were Members of the Dragonfly Development Ltd. Shareholder Board.

### **CLI4-24/25            MINUTES – 21<sup>ST</sup> MAY 2024**

Moved by Councillor Cathy Jeffery and seconded by Councillor Carol Wood  
**RESOLVED** that the minutes of a Climate Change and Communities Scrutiny Committee held on 21<sup>st</sup> May 2024 be approved as a true and correct record.

### **CLI5-24/25            LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

In response to a Member's query, the Strategic Director of Services explained the Executive had delegated powers to authorise the purchase of items like the refuse vehicle fleet replacements. It was expected the new vehicles would be starting collections January-March 2026.

The Monitoring Officer informed Committee the proposed sale of land at Elmton Lane,

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Bolsover had been delayed and would not meet the Executive meeting on 29<sup>th</sup> July 2024.

**RESOLVED** that the List of Key Decisions and Items to be considered in the private document be noted.

### CLI6-24/25      REVIEW OF THE COUNCIL'S ENERGY POLICY FOR LOCAL HOUSING

The Chair presented the Review of the Council's Energy Policy (the 'Policy') for Local Housing to the Committee, praising the Scrutiny Officer for the fine work.

The Committee had agreed to review the Policy as part of the 2023/24 Work Programme to ensure the Council had a clear energy efficiency Policy and the District had long-term energy resilience across all housing stock.

The Policy would be presented to the Executive on 29<sup>th</sup> July 2024.

Key issues identified included the following:

- Restrictions placed on energy related grants;
- Current impact of energy costs on the cost-of-living crisis and long-term health impact of cold homes;
- National changes in expected Energy Performance Certificate (EPC) ratings; and,
- Potential to generate income via Dragonfly Development Ltd. offering energy improvements to private sector.

The Chair stated most of the recommendations would likely be accepted and developed, though recommendation 4 was the Committee likely formulating Council policy rather than fulfilling its role as a Scrutiny; this recommendation would likely be developed by the recently recruited Climate Officer in the future.

The Chair noted the establishment of the Minimum Energy Efficiency Standard (MEES) for all new build property within 3 months was the main aim of the Committee's work.

The Chair referred the Committee to Page 49 of the report where stakeholders were listed. Thanks were expressed for the Portfolio Holder for Environment and the Scrutiny Officer. A Member added the Scrutiny Officer had done very well collating the Committee's thoughts into one document.

A Member noted the report would prove highly useful in the future and help identify and support opportunities moving forwards. The work accomplished had been marvellous.

Moved by Councillor Mark Hinman and seconded by Councillor Carol Wood

**RESOLVED** that; 1) the Council establish a Minimum Energy Efficiency Standard (MEES) for all new build property within 3 months. Upon completion of the Housing Stock Condition Survey (estimated April 2025), the Council must establish a strategy for improving energy efficiency within Council Housing Stock;

2) that the Council publishes information regarding grants and energy efficiency on the Council website;

3) that the Council continues to feature educational articles in Intouch

## **CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE**

magazine and Bolsover TV on energy efficiency grants for homes;

- 4) that following the Council's appointment of the new Climate Officer, opportunities be investigated for realistic ways that the Council and Dragonfly Development Ltd. can work together to offer energy improvements to the owner-occupier sector and to assess whether a pragmatic package can be put together to achieve this; and,
- 5) that the Council consolidates all existing policies, strategies and plans regarding EV charging stations for Bolsover District into one clear document/web page article dedicated to the topic of the Council's approach to EV charging points.

### **CLI7-24/25            AGREEMENT OF WORK PROGRAMME 2024/25 AND DISCUSSION OF SUBMITTED REVIEW TOPICS**

The Chair presented the Work Programme 2024/25 to the Committee and listed the Terms of Reference of the Committee's remit.

To a Member's question on the Terms of Reference, the Scrutiny Officer explained small overlaps existed, such as the Customer Services Scrutiny Committee seeking to review the Council's security; this could be covered with a joint session with the Committee through its Community Safety Partnership/Police remit.

The Monitoring Officer stated the Council was always looking to make improvements of Scrutiny, and the Scrutiny Officer added most local authorities had only two Scrutiny Committees – finance and thematic. A Member noted they did not want to see the topic of Climate Change diluted; it was a key responsibility. The Monitoring Officer added other local authorities had numerous thematic sub-committees to help discuss specific issues like Climate Change; this could be a possibility if Scrutiny arrangements changed for 2025/26.

The Scrutiny Officer agreed to share with Members the current Terms of Reference of the Committee, and the Council's other Scrutiny Committees, after the meeting.

The Chair referred the Committee to Page 57 of the report, explaining there was substantial work to review for the coming year as well as 6 topics suggested by Members and Officers listed from Page 59 onwards. There either could be one large item reviewed by the Committee over 2024/25, or invitations extended to Officers outside the Committee to present multiple reports.

Topic 2.1 was a wide-ranging topic of District construction, but this was a substantial topic with overlap of previous work undertaken by the Committee. The Local Growth Scrutiny Committee would also likely have greater responsibility on such a topic.

A Member noted the topic's title, "Mitigating Environmental Impacts of District Construction", needed clarifying; would it cover Dragonfly Development Ltd. construction or all construction taking place in the District. The Monitoring Officer suggested any topics chosen needed a clear scope; the last review had been a little ambiguous. The Member added the topic would likely benefit from a clarified title.

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

**RESOLVED** that the suggested topic's title is clarified before it is considered further.

The Chair explained topic 2.2 was for a presentation of Council governance and disclosure of interest arrangements in relation to Dragonfly Development Ltd.; members of the public had previously expressed concerns, and a short, public presentation could be made to explain/address the interest of Members. The Monitoring Officer added a presentation could be brought to a future Committee meeting, limited to governance arrangements and set a disclosure of interest in all Council business as set out in the Council's Constitution.

A discussion was held on the merits of a public presentation focussed wholly on Dragonfly Development Ltd., given concerns raised were not broadcast throughout the District. It was further discussed that the Director of Development of Dragonfly Development Ltd. be invited to comment on this matter and that Members discuss informally before a presentation took place.

A vote was held with four Members in favour and one, Councillor Emma Stevenson, abstaining.

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Carol Wood

**RESOLVED** that: 1) the Monitoring Officer lead and the Director of Development of Dragonfly Development Ltd. be involved in the creation of a public presentation explaining the governance arrangements of Dragonfly Development Ltd.; and,

- 2) the Committee review this presentation informally before a public presentation takes place.

Topic 2.3 was to create a short presentation on the Council's approach to carbon reduction. The Chair noted the Council had recently recruited a Climate Officer and in 2023 the Council had declared a Climate Emergency.

The Committee discussed topic 2.3, which was similar to topic 2.5 (a review of the Climate Reduction Plan 2019 – 2030) and agreed a short presentation could take place with an introduction from the Climate Officer. This presentation could provide a helpful direction for the Climate Officer moving forwards.

A Member noted topic 2.5 could be worked on after this and other topics, due to the size and required detail expected. The Monitoring Officer added a review of the Council's approach to carbon reduction (an Interim Report) was due at the Committee meeting of 26<sup>th</sup> November 2024; the Climate Officer would be expected at this meeting and a discussion could be held then.

Moved by Councillor Carol Wood and seconded by Councillor Emma Stevenson

**RESOLVED** that a short presentation on the Council's approach to carbon reduction takes place with the involvement of the Climate Officer.

Topic 2.4 was to review environmental despoilment education and enforcement covering littering, dog fouling and fly-tipping. This had been submitted by the Strategic Director of Services and was similar to topic 2.6 (which sought an investigation on fly tipping and the



## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Bulky Waste Strategy).

The Strategic Director of Services explained these issues were important to the public. The Council was excellent in responding to acts of fly-tipping, but the District average of instances taking place was 1,200 per annum – nearly double the average in neighbouring districts.

Bulky Collections had remained priced at £10.00 since their introduction in 2009; this was unlikely the reason why. What was likely the cause was the multiple main routes and thoroughfares crossing the District; it was those outside the District who were likely the responsible parties for these fly-tipping incidents.

The 20 hotspots of fly-tipping were listed in the report, with Outgang Lane, Pleasley recording 37, Wood Lane, Shirebrook recording 24, and Batley Lane, Pleasley recording 15.

A Member was surprised a known hotspot in their ward was not on the list and asked if the matter of enforcement of policy on private land was required; would a one-month, free spring clean help reduce acts of fly-tipping. The Strategic Director of Services explained the British Spring Clean campaign related to promoting local groups undertaking local litter picks with the Council, supported with equipment and a collection of collected waste.

This was, therefore, not a theme of the Spring Clean initiative; albeit the Council did support households recently hit by flooding with free bulky collections. The Committee was further informed that the Council had provided a bulky collection service to a Parish Council which had met collection costs. However, this had resulted in substantial waste being collected and it was theorised that migration of waste from other areas had occurred.

The Strategic Director of Services gave an overview of the impact of the increasing residual waste (black bin) stream (by 200 tonnes). This had a negative impact of reducing the Council's combined recycling performance by 1%. The emphasis was therefore to reduce the residual waste stream (black bins) and increase the amount of recycling (burgundy bin) and composting (green bin) waste streams.

To a question on why the District faced almost double the acts of fly-tipping compared with other areas, including North East Derbyshire District Council, the Strategic Director of Services stated he could not answer why. Since 2010, the District, despite being small and rural, had always encountered higher instances of fly-tipping than other areas. The issue could be influenced by the main roads crossing the District being attractive to perpetrators of drive-by fly-tipping.

The Community Action Network Rangers were an option and could enhance proactive enforcement by providing CCTV monitoring of hotspots and main roads; this was currently managed by the Joint Environmental Health Service. The Chair asked if a representative from the joint service be invited to a future meeting, and the Strategic Director of Services confirmed the Joint Assistant Director of Environmental Health could be invited.

A Member asked if the education of children on correct waste disposal could be developed. The Strategic Director of Services noted that when waste education at schools had taken place this had been successful, and while contact with schools had

## CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

dropped since the COVID-19 Global Pandemic, in truth fly-tipping was more the result of actions by adults.

The Strategic Director of Services argued, with regards fly-tipping hotspots, those dumping illegally could be caught, fined, and shamed for their actions. Members agreed, citing the use of Bolsover TV. The Strategic Director of Services' view was that the Council should be an authority that is excellent at keeping the District clean, rather than an authority which is excellent at cleaning the District. Education and enforcement were essential features of a proactive approach in the prevention of environmental despoilment.

The Scrutiny Officer explained a scope could be written before the next meeting, with the Strategic Director of Services and the Member who had submitted topic 2.6 be involved. The scope could also be discussed informally before being accepted. The Monitoring Officer noted this would likely be a considerable piece of work and that specific, individual reviews on fly-tipping, dog fouling, and littering may be more appropriate.

A Member felt fly-tipping should be a priority, with the Chair agreeing that a scope should be produced on this for the next meeting.

The Scrutiny Officer noted that a similar and substantial piece of work on this topic had taken place in 2018, with 15 recommendations produced; it would be best not to replicate work already achieved. The Strategic Director of Services stated a comparison of the data in the intervening years could be made, with the 2018 data setting a useful benchmark.

Moved by Councillor Carol Wood and seconded by Councillor Emma Stevenson  
**RESOLVED** that: 1) topics 2.4 and 2.6 be merged; and,

- 2) for the Scrutiny Officer to complete a scope for the next meeting.

The meeting concluded at 11:17 hours.



The Arc  
High Street  
Clowne  
Derbyshire  
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## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 6th September 2024**

Agenda Item 5

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Jim Fieldsend, Monitoring Officer, at this address or by email to [jim.fieldsend@bolsover.gov.uk](mailto:jim.fieldsend@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

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Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder for Policy, Strategy and Communications  
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder for Corporate Performance and Governance  
Councillor John Ritchie - Portfolio Holder for Growth  
Councillor Anne Clarke - Portfolio Holder for Environment  
Councillor Sandra Peake Portfolio Holder for Housing  
Councillor Mary Dooley - Portfolio Holder for Health and Wellbeing  
Councillor Clive Moesby - Portfolio Holder for Resources

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

Ω In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Proposed sale of approximately 0.93 acres of land at Elmton Lane Bolsover</b>	Executive	Between 9th August 2024 and 9th December 2024	Report of the Portfolio Holder for Growth	Jim Fieldsend, Service Director Governance and Legal Services & Monitoring Officer	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<b>Combined Heat and Power Unit for The Arc</b>  14	Executive	9th September 2024	Report of the Portfolio Holder for Health & Wellbeing	Wayne Carter, Assistant Director of Leisure, Health & Wellbeing	Key	Open
<b>Mine Water Energy Demonstrator and HNDU Feasibility Study</b>	Executive	9th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open
<b>Local Area Energy Planning</b>	Executive	9th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key - It is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.	Open
<b>Retrofit Pilot and Local Area retrofit Accelerator</b>	Executive	9th September 2024	Report of the Portfolio Holder for Environment	Chris Fridlington, Director Economic Development	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open

<b>Matter in respect of which a decision will be taken</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Documents to be considered</b>	<b>Contact Officer</b>	<b>Is this decision a Key Decision?</b>	<b>Is this key decision to be heard in public or private session</b>
<b>Grant of an easement along Loxley Lane, Whitwell</b>	Executive	9th September 2024	Report of the Portfolio Holder for Growth	Jim Fieldsend, Service Director Governance and Legal Services & Monitoring Officer	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open
<b>Renewal of Insurance Policies</b>  15	Service Director Finance & Section 151 Officer	Not before 9th September 2024	Delegated Decision Notice	Theresa Fletcher, Service Director Finance & Section 151 Officer	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<b>Acquisition of land and property</b>	Executive	9th September 2024	Report of the Portfolio Holder for Growth	Natalie Etches, Business Growth Manager	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt
<b>Vehicle Fleet Replacements</b>	Strategic Director of Services	Between 1st July 2024 and 1st October 2024	Delegated Decision Notice	Steve Brunt, Strategic Director of Services	Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<b>Roseland Park and Crematorium - update on project progress</b>	Executive	7th October 2024	Report of the Portfolio Holder for Growth	Natalie Etches, Business Growth Manager	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Award of contract for Shirebrook Market Place: REimagined Project Phase 2	Executive	4th November 2024	Report of the Portfolio Holder for Growth	Chris McKinney, Senior Devolution Lead for Planning Policy, Strategic Growth and Housing	Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Open



**SCHEDULE 12A**  
**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**  
**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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## Bolsover District Council

### Meeting of Climate Change and Communities Scrutiny Committee on 8<sup>th</sup> October 2024

### Climate Change and Communities Scrutiny Committee Work Programme 2024/25

### Report of the Scrutiny Officer

<b>Classification</b>	This report is Public.
<b>Contact Officer</b>	Scrutiny Officer

### PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the proposed meeting programme of the Committee for 2024/25.

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### REPORT DETAILS

#### **1. Background**

- 1.1 The main purpose of the report is to inform members of the proposed meeting programme for the year 2024/25 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.

- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the meeting schedule for 2024/25 and the proposed agenda items for approval/amendment.
- 2.2 Attached at Appendices 2.1 2.2 and 2.3 are review topic suggestions for Committee's consideration. Members will need to take a vote on whether either suggestion is taken forward and assess possible timescales given existing work of the Committee.

## **3. Reasons for Recommendation**

- 3.1 This report sets the formal Committee Work Programme for 2024/25 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATION(S)**

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.
2. That Members consider the initial briefing from officers alongside the review topic suggestions attached at Appendices **xxx** and determine whether they will take forward any as a review for the year 2024/25.

**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:**

None from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:**

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

None from this report.

**Staffing:**            Yes             No

**Details:**

None from this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No
<b>District Wards Significantly Affected</b>	N/A
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input checked="" type="checkbox"/> <b>Members</b> <input checked="" type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Yes  Details: Committee Members

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
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All
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<b>DOCUMENT INFORMATION</b>
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<b>Appendix No</b>	<b>Title</b>
1.	Climate Change and Communities Work Programme 2024/25

<b>Background Papers</b>
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<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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Previous versions of the Committee Work Programme.
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**Climate Change and Communities Scrutiny Committee**

**Work Programme 2024/25**

<b>Performance Review</b>	<b>Policy Development</b>	<b>Policy/Strategy Programme Monitoring</b>	<b>Review Work</b>	<b>Call-In/Review of Executive Decisions</b>	<b>Petition</b>

**Items to add**

<b>Date of Meeting</b>	<b>Items for Agenda</b>		<b>Lead Officer</b>
<b>23 July 2024</b> 22	<b>Part A – Formal</b>	• Review of the Council’s Energy Policy for Local Housing	Scrutiny Officer
		• Agreement of Work Programme 2024/25	Scrutiny Officer
	<b>Part B – Informal</b>	• Review work	Scrutiny Officer
<b>8 October 2025</b>	<b>Part A – Formal</b>	• Presentation of Council Governance Arrangements in Relation to Dragonfly (Verbal)	Monitoring Officer
		• Work Programme 2024/25	Scrutiny Officer
	<b>Part B – Informal</b>	• Review work	Scrutiny Officer
<b>26 November 2024</b>	<b>Part A – Formal</b>	• Review of Council’s Approach to Carbon Reduction – Post-Scrutiny Monitoring (Interim Report) - TBC	Scrutiny Officer
		• Presentation of Council’s approach to Carbon Reduction (TBC)	Climate Change Officer
		• Work Programme 2024/25	Scrutiny Officer
	<b>Part B – Informal</b>	• Review work	Scrutiny Officer
<b>28 January 2025</b>	<b>Part A – Formal</b>	• Health and Wellbeing Strategy – Monitoring Update	HR Business Partner
		• Preparation for Annual Review of the Community Safety Partnership	Scrutiny Officer
		• Work Programme 2024/25	HR Business Partner

Date of Meeting	Items for Agenda		Lead Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review work</li> </ul>	Scrutiny Officer
8 April 2025	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Work Programme 2024/25</li> </ul>	Scrutiny Officer
		<ul style="list-style-type: none"> <li>Annual Review of Community Safety Partnership</li> </ul>	Assistant Director of Housing Management and Enforcement/ Housing Enforcement Manager/ Community Safety Team
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny Officer
20 May 2025	<b>Part A – Formal</b>	<ul style="list-style-type: none"> <li>Review of Council's Approach to Carbon Reduction – Post-Scrutiny Monitoring (Final Report)</li> </ul>	Scrutiny Officer
		<ul style="list-style-type: none"> <li>Community Outreach Programme – Member Update</li> </ul>	Environmental Health Service Manager (Residential and Technical Support)
		<ul style="list-style-type: none"> <li>Work Programme 2024/25</li> </ul>	Scrutiny Officer
	<b>Part B – Informal</b>	<ul style="list-style-type: none"> <li>Review Work</li> </ul>	Scrutiny Officer